



THE REPUBLIC OF UGANDA

**MINISTRY OF ENERGY AND MINERAL DEVELOPMENT  
Plot 29/33 Kampala Road, Amber House**

**BID NOTICE FOR PROCUREMENT OF A GRAVITY METER FOR PETROLEUM EXPLORATION,  
DEVELOPMENT AND PRODUCTION DEPARTMENT, ENTEBBE.**

**MEMD/SUPLS/19-20/00286/PEDPD**

**BID NOTICE UNDER OPEN BIDDING**

1. The Ministry of Energy and Mineral Development (MEMD) has allocated funds to be used for the acquisition of a Gravity Meter for Petroleum Exploration, Development and Production Department, Entebbe.
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the Open Domestic Bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8 from 08:00am-05:00pm local time.
5. The Bidding documents in English may be purchased by interested bidders on submission of a written application on the firm's letterhead to the address below in 8 and upon payment of a non-refundable fee of UGX 100,000

The method of payment will be;

- a) By bank advice form(s) to be collected from MEMD Cash Office, Room A113 on 1st Floor, Amber House. A receipt will be issued upon payment.
  - b) Payment will be made at Bank of choice.
  - c) Bidders should return a copy of the payment slip to Cash Office for a General Receipt.
  - d) On presentation of a General Receipt to the Procurement and Disposal Unit (PDU) in Room C109 on 1st Floor Amber House, bidders will be issued a bid document. The document can be obtained by the bidders' representatives or sent by courier services at the bidders' cost. No liability will be accepted for the loss or late delivery.
6. Bids must be delivered to the address below in 8 at or before 10:00am local time on 20<sup>th</sup> January, 2020  
All bids must be accompanied by a bid security of;  
Shs 15,000,000/= (Uganda Shillings Fifteen Million Only) in form of a bank guarantee from a reputable financial institution under the supervision of Bank of Uganda.  
Bid securities must be valid until 30<sup>th</sup> August, 2020

Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address below at 8 at 10:15am local time on 20<sup>th</sup> January, 2020

7. There shall be a pre – bid meeting at the address below at 8 at 11:00am local time on 30<sup>th</sup> December, 2019.

8. Documents will be inspected, issued, delivered and opened at:

The Procurement and Disposal Unit Office,  
Ministry of Energy and Mineral Development,  
Plot 29/33 Kampala Road, Amber House  
1<sup>st</sup> Floor, Room C109.

9. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	16 <sup>th</sup> December, 2019
b. Pre-bid meeting	30 <sup>th</sup> December, 2019
c. Bid closing date	20 <sup>th</sup> January, 2020
d. Evaluation process	20 <sup>th</sup> – 28 <sup>th</sup> January, 2020
e. Display and communication of best evaluated bidder notice	30 <sup>th</sup> January – 12 <sup>th</sup> February, 2020
f. Contract signature	14 <sup>th</sup> February, 2020