



THE REPUBLIC OF UGANDA

**MINISTRY OF ENERGY AND MINERAL DEVELOPMENT
Plot 29/33 Kampala Road, Amber House**

**BID NOTICE FOR PROCUREMENT OF ICT EQUIPMENT FOR PETROLEUM EXPLORATION,
DEVELOPMENT AND PRODUCTION DEPARTMENT, ENTEBBE.**

MEMD/SUPLS/19-20/00206/PEDPD

BID NOTICE UNDER OPEN BIDDING

1. The Ministry of Energy and Mineral Development (MEMD) has allocated funds to be used for the acquisition of ICT Equipment for Petroleum Exploration, Development and Production Department, Entebbe.
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the Open Domestic Bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8 from 08:00am-05:00pm local time.
5. The Bidding documents in English may be purchased by interested bidders on submission of a written application on the firm's letterhead to the address below in 8 and upon payment of a non-refundable fee of UGX 100,000.

The method of payment will be;

- a) By bank advice form(s) to be collected from MEMD Cash Office, Room A113 on 1st Floor, Amber House. A receipt will be issued upon payment.
 - b) Payment will be made at Bank of Choice.
 - c) Bidders should return a copy of the payment slip to Cash Office for a General Receipt.
 - d) On presentation of a General Receipt to the Procurement and Disposal Unit (PDU) in Room C109 on 1st Floor Amber House, bidders will be issued a bid document. The document can be obtained by the bidders' representatives or sent by courier services at the bidders' cost. No liability will be accepted for the loss or late delivery.
6. Bids must be delivered to the address below in 8 at or before 10:00am local time on 20th January, 2020
All bids must be accompanied by a bid security of;
Shs. 8,000,000/= (Uganda Shillings Eight Million Only) in form of a bank guarantee.
Bid securities must be valid until 30th August, 2020.

Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address below in 8 at 10:30am local time on 20th January, 2020

7. There shall be a pre – bid meeting at the address below in 8 at 11:30am local time on 30th December, 2019

8. Documents will be inspected at, issued and delivered to:

The Procurement and Disposal Unit Office,
Ministry of Energy and Mineral Development,
Plot 29/33 Kampala Road, Amber House
1st Floor, Room C109.

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	16 th December, 2019
b. Pre-bid meeting	30 th December, 2019
c. Bid closing date	20 th January, 2020
d. Evaluation process	20 th – 28 th January, 2020
e. Display and communication of best evaluated bidder notice	30 th January – 12 th February, 2020
f. Contract signature	14 th February, 2020